

## **BUILDING DEPARTMENT RECOGNITION APPLICATION**

**RECOGNITION CRITERIA** – The criteria for Recognition are contained in the IAS *Recognition Criteria for Building Departments, Code Enforcement Departments, and Third Parties Providing Building And/Or Property Maintenance Code Enforcement Services (RC418)*.

*Please provide the below requested information.*

### **JURISDICTION/THIRD PARTY COMPANY INFORMATION**

**Name of Jurisdiction/Third Party Company:**

**Name of Department:**

**Address:**

**(Street)**

**(City)**

**(State)**

**(Zip)**

Total Population Served (*The total population served does not include cities, towns, and villages located within the jurisdiction seeking Recognition that have separate building departments and the jurisdiction seeking Recognition does not provide permitting, plan review, or inspection services to those jurisdictions.*)

**Population Served:**

**Current Fiscal Year Department Budget Amount:**

**Number of Department Employees:**

**Annual Number of Permits Issued:**

**Annual Total Valuation of Construction:**

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## DEPARTMENT/THIRD PARTY COMPANY REPRESENTATIVE INFORMATION

**First Name:**

**Last Name:**

**Job Title:**

**Address (if different from above):**

**(Street):**

**(City)**

**(State)**

**(Zip)**

**Representative Direct Work Phone No.:**

**Representative Mobile Phone No:**

**Representative Email Address:**

## DESIRED SCOPE OF RECOGNITION

*Check All That Apply:*

**Permitting Services**

**Inspection Services**

**Plan Review Services**

**Property Maintenance Code Enforcement Services**

## ANNUAL BUILDING DEPARTMENT RECOGNITION FEES

Annual Recognition fees are based on the below population ranges. Please check the below applicable population range fee box. *Please note that the initial Annual Fee is due and payable at the time of Recognition application submittal. Thereafter, fees are billed annually upon the award of Recognition. The population served does not include cities, towns, and villages located within the jurisdiction seeking accreditation that have a building department and the jurisdiction seeking accreditation does not provide permitting, plan review, or inspection services to those jurisdictions.*

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<b>TOTAL POPULATION SERVED</b>	<b>ANNUAL FEE</b>
0 – 249,999	\$1,200
250,000 – 499,999 and Third Parties <sup>1</sup>	\$1,700
500,000 – 999,999	\$2,400
1,000,000+	\$3,000

<sup>1</sup> The minimum annual fee for third parties providing plan review and/or inspection services is \$1,700. Fees for third parties providing complete building department services (i.e., permitting, plan review, and inspection services) are based upon the population of the largest jurisdiction served.

### RECOGNITION FEES PAYMENT

Please total all fees indicated by checked boxes in the above Recognition Fees table and remit payment with this application.

#### Check Information

Please remit payment to: International Accreditation Service  
25449 Network Place  
Chicago, IL 60673-1254

Make your check payable to: International Accreditation Service.

**Reference Information** – For renewal fees, please be sure to reference your 5- or 6-digit alphanumeric listing number (e.g., BDA-xxx) on the memo line of the check.

#### Wire Information

Wire Information for clients outside of the United States International Accreditation Service:

JPMorgan Chase Bank, N.A.  
10 South Dearborn  
Chicago, IL 60603  
U.S.A. SWIFT code:  
CHASUS33 ABA  
Number: 0210-00021  
Account: 935162313

Wire information for domestic clients using EFT/ACH International Accreditation Service:

JPMorgan Chase Bank, N.A.  
10 South Dearborn  
Chicago, IL 60603  
U.S.A. SWIFT code:  
CHASUS33 ABA  
Number: 0710-00013  
Account: 935162313

**Credit Card Payment** – If paying by credit card, please call our offices at 562.364.8201 to provide the information over the phone.

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## CONDITIONS FOR APPLICATION

- a. As a condition of the recognition, the applicant acknowledges that the International Accreditation Service, Inc. (IAS), staff or authorized representative(s) may conduct online assessments of the applicant to verify compliance with the applicable recognition criteria and rules of procedure.
- b. Recognition by IAS does not imply any guarantee or warranty, express or implied and including but not limited to any warranty of merchantability or fitness for any particular purpose, of any services provided by the applicant, or any guarantee or warranty of any nature by IAS concerning any services provided by the applicant. Applicant agrees that it shall have no cause of action or claim against IAS, International Code Council (ICC), or any of their affiliates, parent, or brother or sister corporations or their Successors-in-Interest or assigns, or the officers, directors, members and employees thereof (collectively, the “Indemnitees”), arising in any manner from any denial of this application or from any recognition given pursuant to this application, whether or not such recognition is or is not subject to any conditions. Applicant agrees to hold the Indemnitees harmless, and to protect, defend and indemnify them, with respect to any claim, liability, demand, action, judgment, proceeding, costs, damages and expenses (including attorneys’ fees) whether for personal injury, wrongful death, property damage, or any type of injury or damage whatsoever, arising from: (i) the application and recognition; (ii) any services of any nature provided by the applicant.
- (iii) the use of any service of any nature offered by the applicant, whether related to the matters set forth in the first sentence of this paragraph or otherwise; or (iv) the reference to or reliance upon, actual or asserted, any approval given by the applicant, or any services rendered by the applicant. California law shall apply to the interpretation hereof. If any part or portion of this paragraph, or any application thereof to particular facts, should be determined invalid, the provisions hereof shall be severable so as to achieve for the Indemnitees the maximum legal application. If this application relates to a renewal of an existing recognition, the provisions of this paragraph shall apply from the date of the first granting of recognition, whether upon application or without application by applicant or a predecessor and regardless of: (i) intervening modifications of said recognition or modifications pursuant to any application for renewal; (ii) any prior change in the number assigned to the recognition; (iii) any prior change in ownership rights in or rights to said recognition since the granting of said first recognition listing.
- c. In consideration of the processing of this application, the applicant agrees to abide and be bound by any conditions attached to any recognition or renewal thereof issued pursuant to this application, or any later amendment of said listing or renewal, the *Rules of Procedure for Recognition of Building Departments, Code Enforcement Departments, and Third Parties Providing Building And/Or Property Maintenance Code Enforcement Services (RC418)*, which by this reference are made a part hereof, the applicable *Recognition Criteria for Building Departments, Code Enforcement Departments, and Third Parties Providing Building And/Or Property Maintenance Code Enforcement Services (RC418)* which by this reference is made a part hereof, and any additions, deletions, or changes to such Rules or Recognition Criteria hereafter adopted. In agreeing to abide and be bound by the applicable Rules of Procedure and the Recognition Criteria applicant understands that the failure to do so may result in the revocation, cancellation, suspension, or modification of recognition issued pursuant thereto in accordance with the terms of the Rules of Procedure.

**Name of Authorized Signatory:**

**Title:**

**Date:**

*The name and date noted are in lieu of a signature on this application.*

*Forms may also be submitted directly via email to [iasinfo@iasonline.org](mailto:iasinfo@iasonline.org)*