



FACILITATOR EVALUATION SUMMARY

Training: ISO/IEC-17020 Facilitator(s): Edgar Gravel
 Location: Webinar Date: 19-20 January 2021

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?					7
Were they well defined?				1	6
Were they achieved?					7
Course Content:					
Was the material appropriate?					7
Complexity (1=too complex or too simple ← → Perfect=5)			1	2	4
Was the material clear to you?				1	6
Volume (1=too much or not enough ← → Perfect=5)			1	1	5
Did the handouts fit with this training - did they help?				1	6
Facilitator Methods:					
Did the facilitator allow sufficient discussion?					7
Did the facilitator encourage participation?					7
Did the facilitator help bring out new group ideas?					7
Did the facilitator help close out discussions?					7
Would you accept this facilitator again?					7

Participant Feedback	IAS - Response
It would be nice to take the material more slow, since we had left over time on the first day of training	Understood. Participants will be asked to speak up in future sessions if they wish for us to slow down. Note that the majority of the time is spent having participants look up answers to questions from the standard itself. Not everyone works at the same speed.
This course can be a two 3-hr session rather than scheduling 6-hr on the calendar. Meeting documentation and links should be provided 1 week in advanced.	The time required to deliver this course depends on the number of participants. For this session, there were only seven, so it went much quicker than normal. The schedule will continue to account for more people and longer class times.
More real-life examples are always helpful	Future sessions will include asking participants to ask about examples from their own industries.

Other comments:

- I appreciate the time and focus spent on the standard. Ned did a great job explaining the standard to give a better understanding of it in regard to inspections. I came out of this with a better understanding of the standard and will now be able to conduct inspections much better.