



FACILITATOR EVALUATION SUMMARY FORM

Course: Creating Online Content **Trainer(s)/**
Facilitator(s): Ned Gravel
Location: Brea, California **Date:** 15 September 2019

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	2	1	2	3	4
Were they well defined?			2	5	6
Were they achieved?			3	4	6
Course Content:					
Was the material appropriate?			2	5	6
Complexity (1=too complex or too simple ← → Perfect=5)		1	3	5	4
Was the material clear to you?			2	5	5
Volume (1=too much or not enough ← → Perfect=5)			1	6	5
Did the handouts fit with this training - did they help?			1	5	2
Trainer/Facilitator Methods:					
Did the trainer/facilitator allow sufficient discussion?				4	9
Did the trainer/facilitator encourage participation?				2	11
Did the trainer/facilitator help bring out new group ideas?			2	3	8
Did the trainer/facilitator help close out discussions?			1	3	9
Would you accept this trainer/facilitator again?			1	1	11
Catering and Facility:					
Was the training facility appropriate for the course?			1	1	11
Was the lunch and breaks service acceptable?				3	9

Participant Feedback	IAS - Response
More support on software Used.	This course was to whet participant appetites. Any who wish to develop online content will receive extra training as needed.
More hands on training on video editing software would be good.	
Information, new ideas for more creative training content.	

Other comments:

- Good information.
- Overall interesting and well done. Exercises were well laid out.
- Interesting to understand the way a video is made. It is a time-consuming process but if time is there, could be a valuable tool.